

CHETNOLE AND STOCKWOOD PARISH COUNCIL

DRAFT SUBJECT TO CONFIRMATION

Minutes of the Extra-Ordinary Meeting of the Parish Council held on 31 July 2024

(Meeting Number 3 – 2024/2025 council year)

Present: Cllrs J Troup (Chairman), A Clark, E Hume, N Hewitt, J Meier,
G De-Metz and G Sturgess

In Attendance: Mrs S Woodford (Parish Clerk)

3.1 Apologies for Absence: None

3.2 Declarations of Interests and Dispensations
None

3.3 Accounts for the year ending 31 March 2024

3.3.1 Annual Governance Statement 2023/24

Members were in receipt of a copy of the Governance Statement.

RESOLVED: Proposed by Cllr Hewitt and Seconded by Cllr Meier to approve the Governance Statement for 2023/24.

3.3.2 Completion of Internal Audit for 2023/24

Members were in receipt of a copy of the Internal Audit Report which was noted and approved.

RESOLVED: Proposed by Cllr Hewitt and Seconded by Cllr De-Metz to approve the internal audit for 2023/24

3.3.3 Accounts and Annual Return for 2023/24

Members were in receipt of a copy of the Accounts and Annual Return. Cllr De-Metz queried whether recently elected members should be approving the accounts for a year when they were not in office and had no involvement. The Clerk gave assurance that this is normal practice. The accounts are available for scrutiny if required and the detailed information will be published on the Parish Council website.

RESOLVED: Proposed by Cllr De-Metz and Seconded by Cllr Meier and agreed unanimously to approve the Accounts and Annual Return for 2023/24

3.3.4. Certificate of Exemption

Having approved the accounts Members agreed to the approval of the Certificate of Exemption.

RESOLVED: Proposed by Cllr Hewitt and Seconded by Cllr Meier and agreed unanimously to approve the Certificate of Exemption for 2023/24

Open discussion took place on the following topics:

- Cllr Sturgess noted that the drains in the village are blocked following the recent top dressing applied to the main road. Agreed that this should be reported.
- Agreed that the Clerk contact the website/email provider to check that all council email addresses are functioning correctly.