

Chetnole and Stockwood Parish Council

Councillor Privacy Notice

The information you provide (personal information such as name, address, email address, phone number, register of interests and other relevant information) will be processed and stored to enable us to contact you, respond to your correspondence and retain information relating to your time in office with the Council. The Council has provided you with a dedicated email address for conducting Council business and this is to be used at all times in your role as a Councillor. Your personal information will not be shared with any third party other than those related to a statutory or lawful requirement or with your consent.

The Council's Right to Process Information

General Data Protection Regulations Article 6(1) (a) (b) and (e)

Processing is with consent of the data subject or

Processing is necessary for compliance with a legal obligation or

Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller

Information Security

Chetnole and Stockwood Parish Council has a duty to ensure the security of personal data. We make sure that your information is protected from unauthorised access, loss, manipulation, falsification, destruction or unauthorised disclosure. This is done through appropriate technical measures and appropriate policies. Copies of these policies can be requested.

We will only keep your data for the purpose for which it was collected and only for as long as is necessary, after which it will be deleted.

Access to Information

You have the right to request access to the information we have for you. You can do this by contacting the Data Information Officer: The Parish Clerk

Chetnole and Stockwood Parish Council

clerk@chetnoleandstockwood-pc.gov.uk

Information Correction

If you believe that the information we have about you is incorrect, you may contact us so that we can update it and keep your data accurate.

Information Deletion

If you wish Chetnole and Stockwood Parish Council to delete the information about you, please contact the Data Information Officer: The Parish Clerk clerk@chetnoleandstockwood-pc.gov.uk

Right to Object

If you believe that your data is not being processed for the purpose for which it has been collected, you may object. Please contact the Data Information Officer: The Parish Clerk clerk@chetnoleandstockwood-pc.gov.uk

Rights related to automated decision making and profiling

Chetnole and Stockwood Parish Council does not use any form of automated decision making or the profiling of individual personal data.

Complaints

If you have a complaint regarding the way your personal data has been processed you may make a complaint to Chetnole and Stockwood Parish Council, Data Information Officer: Data Information Officer: The Parish Clerk Clerk clerk@chetnoleandstockwood-pc.gov.uk and the Information Commissioners Office: casework@ico.org.uk or 0303 123 1113.

Summary

In accordance with the law, we only collect a limited amount of information about you that is necessary for correspondence, information and service provision. We do not use profiling, we do not sell or pass your data to third parties. We do not use your data for purposes other than those specified. We make sure your data is stored securely. We delete all information deemed to be no longer necessary. We constantly review our Privacy Policies to keep them up to date in protecting your data. You can request a copy of our policies at any time.